

**REPORT ON THE CONSORTIUM MEETING WITHIN THE PROJECT  
517200- TEMPUS-1-2011-1-BE TEMPUS-SMGR**

**"ESTABLISHING AND CAPACITY BULIDING OF THE SOUTHERN SERBIAN  
ACADEMY AND THE NATIONAL CONFERENCE FOR VOCATIONAL HIGHER EDUCATION  
"(ECBAC)**

The meeting of the consortium within the ECBAC Tempus project was held in High Medical School of Professional Studies in Čuprija on 13<sup>th</sup> December 2012 starting at 11 am. The meeting was attended by the representatives from The Shool of Higher Technical Professional Education Niš, The School of Higher Applied Professional Education in Vranje, The School of Higher Chemical Technology Education in Kruševac, The College of Textile in Leskovac and the High Medical School of Professional Studies in Čuprija.

Proposed agenda consisted of the four items:

1. Analysis of the agenda for the 4th working meeting scheduled for January 2013 in Pirot
2. Analysis of the questionnaire content on the student evaluation of the quality of studies and the pedagogical work of teachers and assistants- mechanisms of carrying out the survey and processing the results
3. Analysis of the rulebook on the election of teachers to the position
4. Other issues

**Proposed agenda was approved without any additions made and the work began from the 1st item on the agenda.**

**WORK:**

**1<sup>st</sup> item**

The chairman of the meeting in Čuprija informed all the attendants about the proposal for the agenda for the 4th working meeting scheduled for January 2013 in Pirot. All the attendants approved of the proposed agenda. In the discussion later on, it was proposed to expend the agenda, so the topics which would be included at the meeting in Pirot would be done in a similar way like the presentations on writing papers on the SCI list, practical training, launching a journal, methodology of teaching, great fund of classes in professional training, which were given at the previous meeting. Also, the schools which would present each new topic were selected. The School of Higher Technical Professional Education in Niš will be responsible for the presentation on the topic on human resource management and the school in Čuprija will explore the role of the information-communication networking and connecting in order to improve the quality of work at the Academy.

**2<sup>nd</sup> item**

Within the second item on the agenda, Nebojša Arsić from The School of Higher Chemical Technology Education from Kruševac gave a presentation about the survey carried out in his school and

explained the details of the procedures according to which the survey was carried out and presented the obtained results on that occasion. In the further discussion, all the school representatives took part and made a conclusion that all the rulebooks concerning the quality control and the contents of the questionnaires should be submitted to the The School of Higher Chemical Technology Education from Kruševac in order for it to carry out a detailed analysis and prepare a presentation for the meeting in Pirot within the item on student survey analysis-searching for the efficient model and introducing on-line surveys. Within this item on the agenda, the attendants asked questions related to the experience in carrying out surveys in their schools and discussed this topic more profoundly.

### **3<sup>rd</sup> Item**

When presenting the 3rd item on the agenda, Gordana Knežević from High Medical School of Professional Studies from Čuprija informed the attendants that the Rule book for the election of teachers to positions is being developed and is going to be finished by the end of December 2012. The Rule book is being developed by Gordana Knežević, Radomir Cekić and a representative from the College of Agriculture and Food Technology from Prokuplje.

### **4<sup>th</sup> Item**

Under the 4th item on the agenda, the attendants were informed about the way they should allocate the given budget. They were made aware of the obligation to fill in and submit the Mobility report at the next meeting in Pirot. One of the suggestions was to unify all the rulebooks and join them into one rulebook for quality assurance which could be published later on. The attendants were also informed about the status of the Academy and its future plans.

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